



Food Drive Dates & Times:

Food Drive Coordinator &
Contact Info:

Food Drive for Helpline House

Organizing your Food Drive

- Communicate with Helpline House directly so we can schedule your drive to maximize your success.
- Pick up:
 - ✓ Large Food Drive Sign (if using)
 - ✓ File boxes from Helpline to hold & transport collected food
- Advertise where, when and what donors can drop off.
 - Place signs so people know where to go
- Use “file” boxes from Helpline to gather donated food. These boxes are manageable when full of can goods and don't become too heavy.

During your Food Drive

- Be respectful and friendly. Use social distance guidelines.
- If people want to donate cash/check encourage them to give directly either at the food bank or online.
- Do NOT accept perishable donations
 - Perishable donations should be made directly to the Helpline House during regular business hours.
- Leave area clean & tidy

What to donate:

- Cereal
- Broth (veggie or other)
- Jarred Pasta Sauce
- Juice boxes
- Jams/jellies
- Kid friendly snacks (fruit cups, granola bars, fruit snacks, etc)

After your food drive

- ✓ SORTING. It helps us tremendously if similar items can be sorted into the same box.
Ex. Fill a box with just soup, or just pasta sauce or just canned meats.
- ✓ PUT A LID ON THE BOX
Do not overfill the boxes. Boxes will need to be stacked with lids.
- ✓ PUT A LABEL ON ONE END
If you were able to sort, please label an end of the box below the lid, so it is visible.
Ex. "Fruit" or "soup"
If you didn't sort, then no need to label.
- ✓ Organize a time to drop off at Helpline. We require you to wear masks and that only 4 or less people arrive to unload at a time. Multiple drop off times can be arranged.

Thank you!

Your support is VERY MUCH APPRECIATED.

We want your feedback!

We love to hear how your drive went and PICTURES to share on social media.

Cami Holtmeier, Food Bank Manager

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